

PROJECT BOARD - OFFICER'S MONTHLY UPDATE REPORT: - September 2013

Lead Officer's Name	Carol Bell
Project Officer's Name -	Douglas Finch
Project Name:	City of London Girls School Main Hall Extension
Project Number:	40100002
Project Status (RAG)	AMBER

Programme	Contract Completion 13 th December 2013
	Anticipated Completion 15 th January 2014
Budget	Approved Budget £1,047,000
	Anticipated Outturn Cost £1,047,000

Project Update:	<ul style="list-style-type: none"> • PROGRESS TO DATE • Courtyard finishes and planter have been removed and initial excavation carried out. • Existing reinforced concrete slab has been exposed. The level of this slab has compromised the proposed mechanical services design which was based on the installation of a raised floor. Redesign has now been carried out. However, the contractor has reported an anticipated delay of 3 weeks to the progress of the works. Measures to mitigate this delay are currently being examined. • The amended steelwork design has been approved and fabrication drawings are being prepared. Also, architectural drawings are being amended to reflect Changes to the structural steelwork design. • Extension of the retaining wall is complete. • 7 No. works packages have been procured with a total value of £665,551
Next Milestone to be achieved:	<ul style="list-style-type: none"> • Discharge of planning Condition No.3 to be achieved by 8th October 2013. • Steelwork fabrication drawings to be issued for approval. • Rooflight and glazed screen samples to be approved by Planning Officer. • Re-design of the mechanical services installation to be completed and co-ordinated with the Barisol type ceiling.
Stakeholder issues	Construction programme required for information. Project Board Meeting scheduled for 19 th September 2013

BUDGET

RAG Status

RAG STATUS	> 5% or 500k £/€ (lowest) overspend	< 5% or 500k £/€ (lowest) overspend	Underspend or 0% overspend
GREEN	R*	A*	G*

Approved Budget	Actual Spend To Date	Estimated Outturn Cost (Range)
£1,047,000	£184,000	£1,047,000

PROGRAMME

RAG Status

RAG STATUS	> 4 weeks delay to planned completion	1 - 4 weeks delay to planned completion	Ahead or < 1 week delay to planned completion
AMBER	R*	A*	G*

Approved completion Date	Slippage	Estimated Completion Date
13 th December 2013	3 weeks	15 th January 2014*

* The 3 week delay reported by the contractor will extend the contract into the Christmas holiday period and result in a total delay of 4.5 weeks.

Risk/Issues	Any Risks/Issues to be entered onto PV and/or be updated. (Attach Risk Register)	Risk status
1	Discharge of pre-commencement planning conditions including submission of material samples for approval.	AMBER